

# MAKE AN IMPACT. CHANGE LIVES. END POVERTY.

## **Company Overview**

We believe every child deserves an opportunity to succeed. Orange County Head Start, Inc. is a non-profit organization laser focused on breaking down walls of educational and other injustices that exist for children and families in poverty in contrast to their peers. We break down these walls by providing windows of opportunity using the Head Start and Early Head Start models. In order to meet the objectives of our mission, we are looking for what matters most - people - who share our purpose and mission to help children and families who are at a disadvantage. Being on our team at Orange County Head Start, Inc. means you are passionate about your career and helping your community. You can make a difference every day in a child's life here. Do you have the right purpose to make an impact on a child's life and help them unleash their full potential while unleashing your own? The job Description indicates the major duties required, but does not include all the duties and qualifications required. OCHS is an equal opportunity employer.

## **Job Summary:**

Under general supervision, the Family Services Worker is responsible and accountable for implementing family partnerships with families and delivering quality social services. This position is also responsible for tracking families' progress and needs, researching and updating community resources, providing families with referrals to community agencies, and participating in center-level case management and crisis intervention. In addition, this position is responsible for providing quality customer service to internal customers, OCHS families, and business and professional contacts.

## **Minimum Qualifications:**

**Education:** Associate degree in human services, psychology, sociology, social work, or similar field is required. Bachelor's Degree in human services or related field is preferred.

**Experience:** Minimum two years job related experience preferred. Have experience working with computers and data entry; detailed record keeping and excellent communication, computer/database & keyboarding skills. Working knowledge of local community resources related to medical and/or dental care; experience in child health services, desirable. Bilingual English/Spanish or English/Vietnamese required.

We offer an hourly pay of **\$27.41** per hour with excellent benefits and the opportunity to serve your children and their families in Orange County.

**Final filing date: Until filled**

**Apply now to join our team!**

## **Submit an application, and resume to:**

Orange County Head Start, Inc.  
2501 S. Pullman Street, Suite 100  
Santa Ana, CA 92705

For further information and additional career opportunities please visit the careers section on our website at [www.ochsinc.org](http://www.ochsinc.org) or call our Human Resources Department at 714-241-8920.

Fax 949-596-8291

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