



Orange County Head Start, Inc.
Center Assistant
Job Description Summary

MAKE AN IMPACT. CHANGE LIVES. END POVERTY.

Company Overview

We believe every child deserves an opportunity to succeed. Orange County Head Start, Inc. is a non-profit organization laser focused on breaking down walls of educational and other injustices that exist for children and families in poverty in contrast to their peers. We break down these walls by providing windows of opportunity using the Head Start and Early Head Start models. In order to meet the objectives of our mission, we are looking for what matters most - people - who share our purpose and mission to help children and families who are at a disadvantage. Being on our team at Orange County Head Start, Inc. means you are passionate about your career and helping your community. You can make a difference every day in a child's life here. Do you have the right purpose to make an impact on a child's life and help them unleash their full potential while unleashing your own? The job Description indicates the major duties required, but does not include all the duties and qualifications required. OCHS is an equal opportunity employer.

Minimum Qualifications:

Education: The minimum requirement is that the individual be 18 years of age and have a high school diploma, GED, and, the following:

- NO Units required, **Proof** of enrollment in a community college or university to be eligible to obtain the child development CORE units required.

Experience: No experience required; minimum of one year experience is preferred.

Job Summary:

The Center Assistant at Orange County Head Start plays a crucial role in supporting the classroom teacher to foster a nurturing and stimulating learning environment for young children. Working collaboratively with the teacher, the Center Assistant will actively engage with children in developmentally appropriate activities, assist in daily routines, and contribute to creating a safe and enriching space where children can thrive and develop essential skills for future success.

We offer an hourly pay of **\$23.66 - \$24.41** per hour with excellent benefits and the opportunity to serve young children and their families in Orange County.

Final filing date: Until Filled

Apply now to join our team!

Submit an application, resume and transcripts to:

Orange County Head Start Inc.
2501 S. Pullman Street, Suite 100
Santa Ana, CA 92705

For further information and additional career opportunities, please visit the careers section on our website at www.ochsinc.org or call our Human Resources Department at 714-241-8920.
Fax 949-596-8291

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