



Orange County Head Start, Inc.

Quality Systems Specialist – Education, Disabilities
and Mental Health

Job Description Summary

MAKE AN IMPACT. CHANGE LIVES. END POVERTY.

Company Overview

At Orange County Head Start, we believe every child deserves the chance to shine. That's why we're on a mission to level the playing field for children and families in poverty. We partner with families to provide high-quality education and support through our Head Start and Early Head Start programs. We're looking for passionate individuals who share our commitment to helping children reach their full potential. Be part of a team making a daily impact in children's lives. Work in a purpose-driven environment where your passion meets opportunity. Help children overcome challenges and unlock their potential. As part of our team, you'll play a vital role in shaping young lives. Do you have the purpose and passion to make a real difference? Join us and help children unleash their potential, while you unleash your own!

Under the general supervision of the Quality Systems Manager, the Quality Systems Specialist for Education, Disabilities, and Mental Health ensures organizational compliance with Head Start Program Performance Standards (HSPPS) and applicable regulations for Education, Disabilities, and Mental Health programs at Orange County Head Start and partner agencies.

Education/Experience/Language: Bachelor's Degree in Early Childhood Education, Special Education or related field. Equivalent combination of education and experience may be considered. Minimum of 5 years related experience, preferably in Head Start or other educational or social service organization; experience with monitoring programs for compliance. Excellent oral and written communication skills; ability to communicate positively and effectively with all levels of the organization.

We offer a salary of **\$28.12** per hour with an excellent benefits package and the opportunity to serve young children and their families in Orange County.

Final filing date: Until Filled

Apply now to join our team!

Submit an application, resume and transcripts to:

Orange County Head Start, Inc.
2501 S. Pullman Street, Suite 100
Santa Ana, CA 92705

For further information and additional career opportunities, please visit the careers section on our website at www.ochsinc.org or call our Human Resources Department at 714-241-8920.
Fax 949-596-8291

EOE