



Career Opportunity *PARENT, FAMILY AND COMMUNITY ENGAGEMENT (PFCE) SUPERVISOR*

Salary: \$33.00 - \$34.00 per hour based on the level of education

If you are interested in a career in education, there is no better place to be than Orange County Head Start, Inc. (OCHS). We are a non-profit organization with an established preschool program. We are devoted to the field of child and family development. Our program serves low-income preschool children and their families. We offer a competitive salary and excellent benefits package in addition to the opportunity to serve families and children in Orange County.

Orange County Head Start, Inc. (OCHS) is currently offering a \$1,000 New Hire stipend to all new full-time hires; with some exceptions. The stipend will be paid in two parts; the first half (\$500) will be made available after the successful completion of the 90-day introductory period and the second half (\$500) after the employee's one-year work anniversary. In addition, OCHS offers up to \$1,000 in tuition reimbursement for classwork that supports career growth within OCHS. All stipends are effective through December 31, 2023, and are subject to change based on funding.

For questions and to apply, please email: jobs@ochsinc.org or call the Human Resources Department at (714) 241-8920.

The Parent, Family and Community Engagement (PFCE) Supervisor supports the PFCE Manager with the oversight of PFCE team members' performance including making assignments, and conducting 90-day and annual performance reviews. Ensure employees' adherence to the organization and department's policies, procedures, practices and Head Start Program Performance Standards. Serve as an expert PFCE Case Manager for unique and/or high-risk family situations. Leads assigned team of Family Engagement Advocates (FEA) in the delivery of the agency's PFCE programs to participant families through coaching, mentoring, training and developing staff in their professional skills and knowledge toward continuous improvement of service delivery and skill acquisition. Conduct ongoing monitoring and provide work direction. Trouble shoot and problems solve moderately complex issues, both in service delivery and team interactions. Maintain a positive, open and objective attitude towards others.

Education/Experience/Language: Bachelor's Degree in psychology, social work, sociology, human services or related field required. Minimum of 2 years of social services or family caseload experience and 1 year of supervisory or mentoring/coaching experience preferred. Bilingual English/Spanish is required.

Final filing date: Until Filled

Apply now to join our team!

Submit an application, resume and transcripts to:

Orange County Head Start Inc.
2501 S. Pullman Street, Suite 100
Santa Ana, CA 92705

For further information and additional career opportunities, please visit the careers section on our website at www.ochsinc.org or call our Human Resources Department at 714-241-8920.

Fax 949-596-8291

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