



Orange County Head Start, Inc. CAREER OPPORTUNITY

Health Educator

Would you like to make a difference in the lives of Orange County's most vulnerable children?

As a non-profit organization, Orange County Head Start, Inc. (OCHS) serves preschoolers, infants, toddlers, pregnant women and families throughout Orange County, including families on public assistance, children with disabilities, from homeless and foster families, and teen parents. OCHS's programs and services promote school readiness, early reading, science, mathematics, social skills and physical development. Through the additional support of comprehensive services, including health, nutrition, mental health and family partnership building, parents are empowered as leaders and advocates for their children's education, families' success, and betterment of the communities.

As a Health Educator for our Early Head Start/Head Start program under the supervision of the Health Manager, input assessments; assess health histories, immunizations, physical and dental exams; develop individual health plans and related medical reports; assist with filing of health data, prepare health supply orders, document and maintain accident reports, health referrals and health classes (e.g., CPR, First Aid and Blood borne Pathogen); support staff at the school centers and on home visits; respond to and assist with health referrals as needed; follow-up with families and provide link to health services; prepare and facilitate staff trainings and parent workshops; communicate with local health and dental care providers.

Education requirements: Minimum of an Associate's Degree in health or public health, medical assistant or related field. Bachelor's Degree preferred. Knowledge of health terminology. Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

Experience: Minimum of one year of experience working with children in health services, and/or health and safety. Have experience working with computers and data entry; detailed record keeping and excellent communication, computer/database & keyboarding skills. Working knowledge of local community resources related to medical and/or dental care; experience in child health services, desirable. Bilingual English/Spanish or English/Vietnamese required.

We offer a salary range of \$18.74 to \$21.11 per hour and excellent benefits in addition to the opportunity to serve families and children in Orange County.

Final filing date: Until filled

Apply now to join our team! Submit an application, resume and transcripts to:

Orange County Head Start Inc.
2501 S. Pullman Street, Suite 100
Santa Ana, CA 92705

For further information and additional career opportunities, please visit the careers section on our website at www.ochsinc.org or call our Human Resources Department at 714-241-8920.

Fax 949-596-8291

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